



Request for Qualifications

Complete Street Design Services for HemisFair Park Area Streets

Pre-Submission Conference Agenda

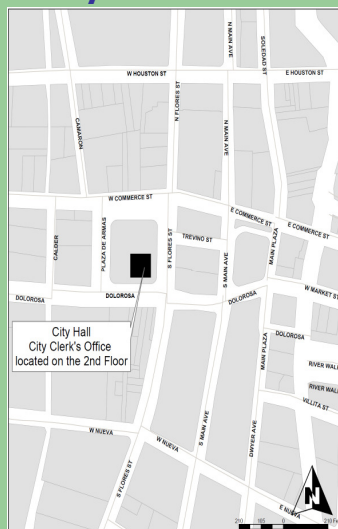
July 8, 2011

10:30am

Plaza Room B

Municipal Plaza Bldg

City Clerks Office:



Send All Questions To:
Angelica.mata@sanantonio.gov



- **Call to Order (Welcome)**
- **Discussion of Background & Project Scope- Section I & II**
- **Review of RFQ & Processes- Section III & VI**
 - Schedule of Events
 - Deadline for submission of written question: July 19, 2011 at 4:00pm
 - Responses due on Tuesday, July 26, 2011 at 3:00pm
 - Anticipated Council Consideration Date: September 2011
 - Amendments to the RFQ
 - Review Website (<http://epay.sanantonio.gov/RFPListings/>) for:
 - Summary of Pre-Submission Conference including questions/responses and a list of attendees;
 - Amendments to the RFQ;
 - Responses to questions presented subsequent to Pre-submission Conference, if any and received prior to the deadline for questions.
- **Restriction on Communication- section VII**
 - Questions (outside of this meeting) must be submitted in writing according to the Restrictions on Communication requirements of the RFQ.
 - Deadline for submission of questions in connection with the solicitation is **Wednesday, July 19, 2011 at 4:00 PM**
- **Submittal Documents Requirements-Section V**
- **Submission Instructions- Section VII**
- **Evaluation Criteria- Section IX**
 - Due Date/Time: Submittals are due **3:00 P.M., July 26, 2011 (Tuesday)**.
 - Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza (SW corner of Commerce and Flores).
 - May be delivered by mail to address in RFQ; however, **must be received** by the due dates/time as indicated in the solicitation
- **Award of Contract and Reservation of Rights- Section XI**
- **Review of SBEDA Ordinance Compliance Provisions- Section X**
- **Questions and/or Information**
- **Adjournment**